



west virginia department of environmental protection

Division of Water and Waste Management
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Harold D. Ward, Cabinet Secretary
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MEMORANDUM

TO: Katheryn Emery, P.E., Program Manager, DWWM

FROM: Jason Billups, P.E., DWWM

DATE: October 17, 2025

SUBJECT: City of Benwood
IJDC No. 2023S-2319
Use of Contingency request
C1 CO3

RECOMMENDATION

The use of contingency request prepared by Bel-O-Mar regional council and Burgess & Niple for the above referenced project has been reviewed. The total of the request is \$137,288.46. There are several questions that will be asked during the funding and technical meeting to determine the technical feasibility of some items below. We tabled this change order last month to give more time to get the responses but will need to be answered or it will be returned.

This change order includes:

1. Installation of Geogrid on Water Street (Tech Feasible-\$28,746.01).
2. Reimbursement of expenses related to high water at the wet well (Tech Feasible-\$9,542.55).
3. Installation of Type B cast in place inlets (Tech Feasible-\$20,500).
4. Repairs related to hitting an unmarked service waterline (\$7,888.88).
5. Addresses issues with poor subgrade conditions in trench (\$22,455.66).
6. Coring and placement of 8" boot at MH 14 & MH 35 (\$13,440.81).
7. Assisted water department with repairs of leaking fittings (\$2,884.64).
8. Exploratory digging- locate existing 6" waterline on 7th Street (Tech Feasible-\$14,909.56).
9. Pole Delays (\$14,909.56).
10. Sewer Tie-Ins for MH 35 (Tech Feasible-\$13,802.16).

The change order was not stamped by a PE.